

# Punchline

Please Print

## Event Information Form

Day & Date of Reception: \_\_\_\_\_

Location of the Reception: \_\_\_\_\_

Cocktail Hour Time: \_\_\_\_\_

Reception Starting Time: \_\_\_\_\_ Reception Ending Time: \_\_\_\_\_

Number Of Guests: \_\_\_\_\_ Approximate Age Range: \_\_\_\_\_

Would you like to be introduced as you enter the hall? \_\_\_\_\_ Yes \_\_\_\_\_ NO

Introduce the Best Man's Toast: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Other

Name: \_\_\_\_\_

Introduce individual for the Blessing/Grace: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Other

Name: \_\_\_\_\_

Bridal Dance Song:(Title) \_\_\_\_\_ (Artist) \_\_\_\_\_

Father/Daughter Dance: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Other

(Title) \_\_\_\_\_ (Artist) \_\_\_\_\_

Mother/Son Dance: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Other

(Title) \_\_\_\_\_ (Artist) \_\_\_\_\_

Announce the Cutting of the Cake: \_\_\_\_\_ Yes \_\_\_\_\_ No

Will you be tossing the bouquet & garter? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Any friends or relatives celebrating birthdays or anniversaries that you would like to acknowledge?

\_\_\_\_\_ Yes \_\_\_\_\_ No (Names & Details) \_\_\_\_\_

\_\_\_\_\_

# Bridal Party Information

Groom's Grandparents: \_\_\_\_\_

Bride's Grandparents: \_\_\_\_\_

Groom's Parents: \_\_\_\_\_

Bride's Parents: \_\_\_\_\_

Flower Girl(s): \_\_\_\_\_

Ring Bearer(s): \_\_\_\_\_

Bridesmaid: \_\_\_\_\_ Usher: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_ Usher: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_ Usher: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_ Usher: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_ Usher: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_ Usher: \_\_\_\_\_

Maid of Honor: \_\_\_\_\_ Best Man: \_\_\_\_\_

Matron of Honor: \_\_\_\_\_ Best Man: \_\_\_\_\_

Bride: \_\_\_\_\_ Groom: \_\_\_\_\_

Would you prefer to be introduced as Mr. & Mrs. or by your first names? \_\_\_\_\_

Additional comments or instructions: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_